



# Funds Distribution Report

---

**Recipient Organization:****Maple Valley Creative Arts Council****Address:**

23220 Maple Valley Hwy SE, Ste 15  
Maple Valley, WA 98038

**Contact:**

(425) 432-0810  
<https://mvcac.clubexpress.com>

**Organization's General Goals:**

The Maple Valley Creative Arts Council (MVCAC) mission is to foster, promote, and support the arts in the local community and schools to inspire, educate, and enhance the quality of life for everyone. They believe in creating community through inclusive, diverse experiences in visual arts, music, theater, and dance.

---

**Date of Award:**

2024 Q2

**Level:**

\$500 to \$2,500

For more information, please read the attached report from  
Maple Valley Creative Arts Council.

Disclaimer: This report may  
be a summary of content  
provided by the recipient,  
not always complete  
quoted material.

**From:** Mary Jane Glaser <mglaser591@gmail.com>  
**Sent:** Thursday, January 2, 2025 7:55 PM  
**To:** Marilyn Sheldon <msheldon@tulaliptribes-nsn.gov>  
**Subject:** Q2 2024 14.2 Final Report

---

Hello from the Maple Valley Creative Arts Council:

Thank you for the [REDACTED] support the Tulalip Tribes Charitable Contributions gave us for the joint production of A Christmas Carol, December 7-14, 2024. We have attached the final budget, photo and play program to this report.

The agreement between the Emerald Theatre and the Maple Valley Creative Arts Council was that the responsibility for the Administration's and Actors' payments would be the MVCAC's. That totaled \$5,023.80.

This proved to be a very successful collaboration and production. Per the submitted Proposal, all statements were achieved: a talented cast of local actors was assembled; all six performances were sold-out; local community members were very appreciative of the opportunity to attend a holiday play. We did need to limit our audiences to 50 each performance. Our small venue needed to include room for sets and movement. 300 audience members plus 25 actors and staff members were impacted by our organizations' project. We were very pleased to offer our actors payment for their services. Amateur actors are accustomed to being unpaid. The MVCAC's practice is to compensate performing artists for their talents. They were thrilled with the \$200 they received.

One major change was the total project cost. We had anticipated \$14,050. The actual total project cost was \$17,840.67. The support from the Tulalip Tribes Charitable Contributions gave us the confidence to go forward with the project. This was our first collaborative

project on this scale. We believed that our local community was ready to support local theater. The response was more than we had anticipated.

Thank you very much for deciding to grant the Maple Valley Creative Arts Council with such an important boost. We hope that you agree that your trust in us to fulfill the promises in the grant proposal was warranted.

Sincerely,

Mary Jane Glaser

President

Maple Valley Creative Arts Council

206-595-7025

[www.maplevalleyarts.com](http://www.maplevalleyarts.com)



NORTHWEST  
THEATRE PRODUCTIONS  
501 C-3 Non-Profit company

EMERALD THEATRE  
A theatre focused on family theatre and  
educational opportunities for youth and adults

**NORTHWEST THEATRE PRODUCTIONS BOARD OF DIRECTORS**

President.....	Earlene DeLeon
Vice President.....	Wally Ridgewell
Treasurer.....	Carri Sleeper-Bowers
Secretary.....	Sam Marx

**Board Members**

Amy Silveria, Anden J. Leo, Gabriela Merle

You can support our Emerald Theatre in many ways!



Community  
rewards  
Choose  
EMERALD THEATRE  
as your non-profit



Scan the QR code  
to donate to  
Emerald Theatre

**MAPLE VALLEY CREATIVE ARTS COUNCIL BOARD OF DIRECTORS**

President.....	Mary Jane Glaser
Treasurer.....	Gina Kilgore
Secretary.....	Bronwyn Brestle
Performing Arts Director.....	Ed Corrigan
Technical Director.....	Bryan Organ

**Board Members**

Jackqueline Riedel, Shannon Brannon, Christina Grachek, Krystin Lindstrom

New members and participants are always welcome to join us. Please visit us at [www.maplevalleyart.com](http://www.maplevalleyart.com)

MVCAC 501 C-3 Non-Profit company



[www.emeraldtheatre.org](http://www.emeraldtheatre.org)  
email: [info@emeraldtheatre.org](mailto:info@emeraldtheatre.org)

Program printed by  
A-KPrinting.com

EMERALD THEATRE

*presents*



*Directed & Play Adaption by*  
EARLENE DELEON

*Co-Produced by*  
EMERALD THEATRE &  
MAPLE VALLEY CREATIVE ARTS COUNCIL

**DECEMBER 7 - 14, 2024**

[www.emeraldtheatre.org](http://www.emeraldtheatre.org)  
email: [info@emeraldtheatre.org](mailto:info@emeraldtheatre.org)



*A Christmas Carol made possible in part by*

THE NORCLIFFE  
FOUNDATION



## A Christmas Carol Budget

		Budgeted	Actuals
<b>REVENUE</b>			
IN KIND	In Kind Admin	\$ 3,200.00	\$ 3,200.00
IN KIND	In Kind MVCAC Rehearsal Rental	\$ 4,550.00	\$ 4,550.00
	Tickets \$15 (150), \$20 (150)	\$ 5,250.00	\$ 4,469.94
	Grants	\$ 7,700.00	
	MVCAC		\$ 7,000.00
	Emerald Theatre		\$ 3,000.00
	DONATION for printing	\$ 250.00	\$ 250.00
	concessions	\$ 400.00	\$ 619.17
	Donations	\$ 700.00	
	<b>Total</b>	<b>\$ 22,050.00</b>	<b>\$ 23,089.11</b>
<b>EXPENSES</b>	<b>Item</b>		
	Costumes	\$ 1,000.00	\$ 841.35
	Set	\$ 1,000.00	\$ 626.23
	Props	\$ 500.00	\$ 196.01
	Concessions	\$ 200.00	\$ 88.18
	Advertising	\$ 600.00	\$ -
	Headshots	\$ 200.00	\$ 100.00
	Printing (posters, programs)	\$ 200.00	\$ 211.35

	gels, etc	\$ 200.00	\$ -
	<b>Admin</b>		
	Director	\$ 600.00	\$ 600.00
	Graphic (Posters, programs)	\$ 600.00	\$ 600.00
	Costumer (MVCAC)	\$ 600.00	\$ 600.00
	Costumer (Emerald Theatre)	\$ 400.00	\$ 400.00
	Asst Costumer	\$ 400.00	\$ 400.00
	Tech	\$ 600.00	\$ 600.00
	Marketing Robin - (Emerald Theatre)		\$ 300.00
	Carolers Gift Cards (Emerald Theatre)		\$ 160.00
IN KIND	In Kind Admin	\$ 3,200.00	\$ 3,200.00
IN KIND	MVCAC Rehearsal Rental	\$ 4,550.00	\$ 4,550.00
	TPS Rental	\$ 150.00	\$ -
	MVCAC 50%	\$ 1,500.00	\$ 2,544.55
	<b>ACTORS REIMBURSEMENT</b>		
	Actors x 8	\$ 1,600.00	\$ 1,600.00
	Children x 4 (gift cards)	\$ 200.00	\$ 223.00
	<b>Total</b>	<b>\$ 18,300.00</b>	<b>\$ 17,840.67</b>

